

2022 Oklahoma Payroll Conference ***“Just (Pay)roll With It”***



Payroll and Human Resource Professionals representing employers throughout Oklahoma and the surrounding states will be in attendance. Your sponsorship is a vital part of our conference, and we look forward to your support. Join us to share your products and services.

21st Annual Oklahoma Payroll Conference
Reed Conference Center
5800 Will Rogers Rd.
Midwest City, OK 73110-2614
Friday, September 23, 2022

*The Northeastern Oklahoma Chapter and the Oklahoma City Chapter are affiliated with American Payroll Institute, Inc. (dba American Payroll Association) but are autonomous and independent organizations. American Payroll Institute, Inc. is not responsible for the liabilities, statements, or activities of any of its affiliated chapters.

Vendor Booth Sponsorships – Only 25 Spots Available

High Roller \$350

Sponsorship Includes:

- ♥ One table in the exhibitor area
- ♥ Full page ad in conference program
- ♥ Breakfast, lunch, and afternoon snack for 2 exhibitors
- ♥ Featured on our website as a conference sponsor
- ♥ Introduction during opening session
- ♥ Attendee list after the conference

Bank Roller \$250

Sponsorship Includes:

- ◆ One table in the exhibitor area
- ◆ Half page ad in conference program
- ◆ Breakfast, lunch, and afternoon snack for 1 exhibitor
- ◆ Featured on our website as a conference sponsor
- ◆ Introduction during the opening session
- ◆ Attendee list after the conference

Low Roller \$150

Sponsorship Includes:

- ♠ One table in the exhibitor area
- ♠ Listed in the conference program
- ♠ Featured on our website as a conference sponsor
- ♠ Introduction during the opening session
- ♠ Attendee list after the conference

**Want more opportunities to show support? Can't make it to the conference?
Additional sponsorship opportunities are available on the registration form.**

***Registrations and Ads must be received by July 25th to meet the printing deadline.**

Conference Contacts Information:

Email – info@apaokc.org

Phone – Julie Steele, Chapter President, 405-397-8919

Website – www.apaokc.org

2022 Oklahoma Payroll Conference Sponsor Registration Form

Company Name: _____

Address: _____

City/St/Zip: _____

Contact Name: _____

Email: _____ Phone: _____

Product/Service: _____

Please Check Sponsorship Level

2022 High Roller	\$350	
2022 Bank Roller	\$250	
2022 Low Roller	\$150	
Additional Exhibitor Meal	\$65	number of additional exhibitors

Additional Sponsorships

Attendee Name Badges	\$100
Full Page Ad in Conference Program	\$100
Half Page Ad in Conference Program	\$50
Breakfast Sponsorship	\$150
Afternoon Break Sponsorship	\$150
Payroll Professional of the Year Award	\$300
Keynote Speaker Sponsor	\$300
Printing	\$300
Attendee Raffle Prize	\$100

Grand Total _____

To Pay by Check: Mail completed registration form to: OKCAPA, PO BOX 18323, OKLAHOMA CITY, OK 73154, Attn: Tamra Kitsmiller. Make Check Payable to OKCAPA

By Credit Card: Email completed registration form to info@apaokc.org to receive an invoice with link to electronic payment.

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CONDITIONS, RULES, AND REGULATIONS

- 1.** ***Assignment of Exhibitor Space. The Oklahoma City Chapter of the APA (OKCAPA) reserves to itself the sole discretion to accept or refuse the application of any exhibitor. OKCAPA shall have the right to assign space to the exhibitor or make changes in the floor plan, including the relocation of any exhibit at any time during the exhibitor fair.***

- 2.** Default. If any exhibitor fails to pay any sum when due or is in default of any provision of these Conditions, Rules, and Regulations, OKCAPA may terminate this agreement without refund of any monies previously paid.

- 3.** Cancellation and Refund Policy. No refunds will be made.

- 4.** Subletting of Space. No exhibitor may sublet or assign the space, or any part, allotted to it.

- 5.** Prohibited Conduct.
 - It is agreed that OKCAPA, its members, agents, and servants and employees, and the REED CONFERENCE CENTER, and any other organizations or companies related to OKCAPA, or REED CONFERENCE CENTER shall not be liable to the exhibitor for any loss or damage to its property contained in the exhibitor space; all of the exhibitors' property shall be exhibited, displayed, and stored at its own risk.

 - The exhibitor will indemnify and hold harmless OKCAPA, REED CONFERENCE CENTER, and related organizations cited in (1) above against any and all claims, losses, and damages included without limitation attorney's fees and costs of defense arising from its use of the premises or any part of them.

 - OKCAPA, REED CONFERENCE CENTER and related organizations cited in (a) above shall not be liable to the exhibitor for any loss, injury, or damage to it, its agents, and employees no matter how sustained, all such claims being expressly waived by the exhibitor.